



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	INSTITUTE OF BUSINESS MANAGEMENT AND RURAL DEVELOPMENT
Name of the head of the Institution	Dr Arun Ingle
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02412779558
Mobile no.	8554990218
Registered Email	naac.ibmrd@gmail.com
Alternate Email	directoribmrd@gmail.com
Address	Vadgaon Gupta, Viladghat, PO MIDC
City/Town	Ahmednagar
State/UT	Maharashtra
Pincode	414111

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Dr V S Pendse			
Phone no/Alternate Phone no.		02412777899			
Mobile no.		8554990218			
Registered Email		naac.ibmrd@gmail.com			
Alternate Email		directoribmrd@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.ibmrd.org/academic-calendar			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://www.ibmrd.org/academic-calendar			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.11	2016	19-Jan-2016	18-Jan-2021
6. Date of Establishment of IQAC			16-May-2016		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Capital Market Awareness	11-Aug-2016 01		30		

Investor Awareness Program	03-Jun-2017 01	35
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MBA	Faculty Research	Savitribai Phule Pune University	2016 02	270000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1Research Paper publications by faculty 2Quality Education and Curriculum Enhancement 3PhD research center 4Seminars and Conferences 5Planned and organized extra curriculum activities

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation of lesson plan and teaching plans	Prepared and implemented
Promoting use of ICT in teaching	Planned and implemented

Organize industry visits	Planned and implemented
Formation of various committees for academic excellence	Constituted committed
Preparation of academic calendars for MBA and MCA	Prepared and implemented
Facilitated mentor and mentee activities	Planned and implemented
Motivated faculty for Paper Publications	Planned and implemented
Organized students development activities under BSW	Planned and implemented
Organize intercollegiate sports and cultural competitions	Planned and implemented
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	14-Nov-2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2016

Date of Submission

28-Dec-2016

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For effective course delivery, we have Institution has proper mechanism for monitoring teaching and learning process, we have Course conveners for MBA and MCA For MBA and MCA we have faculty advisors for motivating all the students. Institution has the mechanism for well planned curriculum delivery and documentation as follows, 1. The academic calendar is prepared at the beginning of the academic session which captures the important dates like start and end of the session, internal examination, class tests, etc. 2. The faculty members

are required to prepare a comprehensive course files consisting of lecture plan, tutorial sheets, assignments, class test papers and its model answers. The course files are duly approved by the MBA and MCA course conveners 3. The students are continuously assessed and evaluated through assignments, tutorial sheets, classroom performance and internal assessment exams, presentations and viva voce etc 4. The course outcome and its actual delivery is observed by course conveners and feedback was taken for improvements 5. Feedback and monitoring on curriculum delivery is done through a wide-variety of mechanisms such as regular formal meetings of class representatives with course conveners 6. All faculty members are encouraged to participate in short term FDPs and workshops The college adheres to the guidelines laid down by the State Government in general and the University in particular. The academic calendar is prepared at the beginning of the academic session by course conveners which captures the important dates like start and end of the session, internal examination, ; we follow the calendar for teaching and learning activities. Every faculty member given choice for subject, the meetings were organized before start of academic activities. Experts are identified by the subject teachers along with course conveners, guest lectures and interactions were scheduled for each subject, as per availability of the expert. Time table, work load allotment of additional assignment has been done by Course Conveners as per advice from Hon Director. Remedial classes organized as per requirement of the students. Library is kept open for all the students after the Institution hours, during examination period, the reading hall is kept open for 24 hours including the Sundays. Faculty members adopt a variety of teaching methodologies, such as case studies, role-play, problem-solving exercises, group discussion, computer simulation games, etc. during the programme delivery. Use of technology and innovative techniques beyond the lecture method is motivated in the institute .

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Entrepreneurship development	NA	16/01/2017	02	entrepreneurship	Knowledge about starting any business

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	Marketing , Finance , HRM, OM	09/06/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Eighteen specializations including Marketing, Finance, IT, OPE, HRM, SCM, RABM, IB, FBM, TM etc	16/06/2017
MCA	Four tracks were included in new syllabus like	23/05/2017

software development,
infrastructure and
security, Information
management and networking

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	30	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Webtechnology	01/02/2017	32
Team work, Leadership skills	01/02/2017	40
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCA	Software development, infrastructure and security, Information management and networking	0
MBA	Marketing, Finance, IT, OPE, HRM, SCM, RABM, IB, FBM, TM etc	85
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, alumni, Teachers, Parents and employers as per our commitment and dedication for continuous quality improvement of course delivery and its outcome. Collection of Feedback from Student: The course convener collects the feedback on curriculum aspects and courses from different stakeholders such as the students, alumni and Faculty. Periodical analysis is made by Course Convener regarding student performance, faculty performance in every semester and also utilization of infrastructure and requirements for quality enrichment. Alumni Feedback are conducted during alumni interaction at the alumni association meeting. Further, college website invites alumni to provide feedback through online. The questionnaire in the</p>

feedback form is intended to collect information relating to stakeholder's satisfaction towards the curriculum, learning and evaluation. The information provided by them is kept confidential and used as important feedback for quality improvement of the program of studies/institution. Feedback collected and analyzed: The data is analyzed and their suggestions are considered and placed before the IQAC Cell for discussion and for possible incorporation in the curriculum. The course convener assesses three major aspects, viz., Faculty Performance, Students Support System and Evaluation. The periodical review meeting is conducted to review the following: The college encourages the faculty members to attend Faculty Development Programmes in order to enrich the competency level and teaching methods of faculty members. The college encourages the faculty to pursue higher education, authorizing books, and publishing papers in journals. Apart from this, management supports student involvement through seminars, student's innovations for the further development of curriculum. Alumni Feedback The college conducts annual Alumni Meet, in which suggestions and feedback is received from Alumni students. . Alumni surveys are conducted during alumni interaction at the alumni association meeting held every year. Whenever any alumni visits the college, feedback is taken. Further, college website invites alumni to provide feedback through online. Feedback form is intended to collect information relating to Alumni satisfaction towards the curriculum, teaching, learning, evaluation and infrastructure also to improve the quality of academic programmes and enhance the credibility of the Institute. This information will be used as important feedback for quality improvement of the programme of studies and the Institution Parents The parents of all students are invited to the college to interact with the faculty and management representatives at the Parent -teaching meeting and at the Orientation programme for the First year students

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Marketing, HRM, Finance, OPE, SCM, IT, FBM, EM etc	150	150	85
MCA	Tracks like SAD,ISM, IMQ,Networking	60	65	23
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	0	225	0	23	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	20	5	4	0	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has well defined students mentoring system wherein individual attention is being provided to each and every student. Faculty Members are nominated as mentors (faculty advisors). Each student is assigned a faculty mentor (faculty advisors) by the course conveners, who tracks the student progress providing personal guidance and counseling from time to time. Students can seek advice of their allocated faculty not only in the field of education but also towards their career progression and future endeavors. Orientation programmes conducted in order to sensitize the students about the various aspects of the Institute. Placement and career counseling services are available to students through the Placement Cell/Committee. The students are motivated for starting businesses through entrepreneurship cell, students are mentored through well established system of faculty advisors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
225	23	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	23	0	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Prof R K Pardeshi	Assistant Professor	Best Research Paper Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	511210110	sem I /III	10/12/2016	20/01/2017
MBA	511210110	sem II /IV	06/05/2017	16/06/2017
MCA	511224110	sem I /III/V	10/12/2016	27/01/2017
MCA	511224110	sem II/IV/VI	06/05/2017	24/06/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute follows a systematic approach on Continuous concurrent internal evaluation system which consists of suggested components from SP Pune University with students being evaluated by Multiple evaluation formats. A separate post Controller of Examination (COE) is there to streamline the teaching learning and evaluation process and ensuring effective implementation and monitoring. Dates of internal examinations are known to all the stake holders at the commencement of the semester. Faculty members in the institute follow the formative and summative approaches to evaluate students' performance and achievements through assignments, presentations, group discussions, problem solving, class interaction, viva voce, written and practical examination, These practices have improved the performance levels of the students to the maximum extent. The continuous evaluation systems through periodical internal assessment tests have helped the students to excel better in the university examinations. Classes on Management skills, presentation ideas, leadership abilities are conducted regularly by the institute every year to nurture the significant growth and overall development of students both in academics, extra and co curricular and behavioral activities. The faculty shares the outcome of each concurrent evaluation component with the students, soon after the evaluation, and guide the students for betterment. Individual faculty member have the flexibility to design the concurrent evaluation components in a manner so as to give a balanced assessment of student capabilities across Knowledge, Skills Attitude (KSA) dimensions based on variety of assessment tools, as shortlisted by faculty. The marks obtained by the student for the Concurrent Evaluation components conducted by the Institute (i.e. out of 30 marks), in the Full Credit Courses, in Sem I to Sem IV, shall be scaled down, to the required extent, if percentage of the marks of Concurrent Evaluation exceeds the percentage of marks scored in the end semester University Examination by 25 for the respective course. Transparency is involved in CIE, and faculty members are motivated to inculcate values like ethics and outcome based CIE evaluation

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being a constituent Institute of the Savitribai Phule Pune University Pune, the Institute follows the academic calendar as prepared by the University. The academic calendar schedules the commencement and the closure of the semesters as well the conduct of examination. The examination schedule is also prepared at University Level which is followed by the Institute. Within the University documented academic calendar, the Institute prepares an annual academic calendar at the beginning of the academic session which captures the important dates like start and end of the session, internal examination holidays, and Schedule of base programme extra and cocurricular activities, we follow the calendar for teaching and learning activities to adhere to the overall assessment requirements of the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ibmrd.org/naacquicklink#>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

511210110	MBA	Marketing, Finance, HRM, SCM,OPE,IT	79	70	89
511224110	MCA	Computer management	18	16	90
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ibmrd.org/naacquicklink>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	630	SPPU, BCUD	270000	135000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Globalization and IPR	MBA and MCA	20/01/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
EDC Incubation cell	Startup	SMC global	Umang	Assistance for starting the business	17/10/2016
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
	1000	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MCA	1	0
International	MCA	3	1
National	MBA	9	0
International	MBA	11	1
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA and MCA	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	1	0
Presented papers	0	1	1	0
Resource persons	0	0	0	1
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SAVE Girl SAVE	BSW , NSS, SDO	20	25

nation			
CLEAN INDIA	BSW , NSS, SDO	15	30
TREE plantations	BSW , NSS, SDO	15	45
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swatch Bharat	BSW , NSS, SDO	Clean India	15	30
Gender Sensitization	BSW , NSS, SDO	Gender equality	15	45
Aids awareness	BSW , NSS, SDO	AIDS	15	40
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	student SIP	Tera soft technologies	01/07/2016	30/06/2017	10
Internship	student SIP	Kirsloskar Industries	01/07/2016	30/06/2017	12
Internship	student SIP	Hoganas India	01/07/2016	30/06/2017	05
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
Yes Bank	05/01/2017	Placements	15
Bajaj Allianz	13/02/2017	Placements	10
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7	2.18

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Digisoft library software	Fully	5	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15279	4790040	415	232597	15694	5022637
Reference Books	685	231435	34	23470	719	254905
e-Books	581	0	100	0	681	0
Journals	104	234623	0	0	104	234623
e-Journals	18938	498028	0	0	18938	498028
Digital Database	2	0	0	0	2	0
CD & Video	335	0	59	0	394	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	214	41	121	0	0	20	0	0	18
Added	0	0	0	0	0	0	0	0	0
Total	214	41	121	0	0	20	0	0	18

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

16 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	no link

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	0.23	5	1.85

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available resources, now for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the facilities in the college as per the requirements in the interest of students. The Institute operates with a basic philosophy of a strong commitment to create world class infrastructure facilities. Resource constraint is not allowed to come in the way of infrastructure creation or its maintenance. In fact, normal sources of resources like fees are regularly augmented with other sources like bank loan and funding from the Head Office. Adequate provision is made for maintenance and upkeep of infrastructure facilities. • There is efficient and professionally managed construction department of DVVPFA which handles carpentry, electrician, plumbing and civil work. All services pertaining to civil work are procured from this department on requisition register. • There is a central housekeeping agency on contract which provides

its housekeeping services including cleaning, wet mopping and washroom cleaning. • For overall monitoring and qualitative and quantitative supervision of the said services, a supervisor has been appointed. The supervisor is responsible for the working of the outsourced services. • All computer labs and all the computers and the related equipments are managed and maintained by Technical Lab Assistant. All Computer labs along with their equipment are checked quarterly. Equipment maintenance is planned and executed by the committee for maintenance and security. • All sensitive equipments like computers/ lab equipments are supplied power through UPS. • IBMRD has centralized Hardware Software department. If problem is not resolved by own staff maintenance staff is called. • Online UPS system with 20KVA capacity is available for 60 PCs in the computer centre. In case of emergency, generator power supply is provided by running generator by construction department. • Water supply is provided by civil department. Institute has installed water filters and coolers, which are maintained by a contractor. • Fire Extinguishers are installed on every floor as a prominent safety measure. They are checked and maintained by construction department. • Pest Control in the library is carried out by a contractor. • Housekeeping committee is responsible for maintenance of clean and green campus • IBMRD keeps and maintains the best IT infrastructure which in turn paves the way for enriched learning by the students .All the classrooms are fitted with projectors and mostly the faculty use MS Power Point presentations, eresources and websites to make learning an interesting experience. • In the same course, the faculty also uses various audio video inputs to make their delivery more effective. • Students are also encouraged to give presentations in the class by using these means and tools. • Library maintains a good collection of CDs and DVDs on topic such as system programming in computer application and many topics in management science.

<http://www.ibmrd.org/naacquicklink>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop on Business Research	05/08/2016	50	In House
BSE -Capital Market	11/08/2016	30	In House
Personality Development	06/09/2016	61	In House
Interview Techniques	18/01/2017	61	In House
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed
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		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2016	Career Guidance scheme	10	10	0	0
2017	Career Guidance scheme	40	40	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
47	98	54	15	30	22
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Spandan Mex 2017	Intercollegiate Competition	200
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are supported on two fronts - academics and nonacademics. Awareness of the support services is created through the induction program. This year's induction program had two eminent speakers - Mr.Narendra Firodia (Industrialist and member of Ministry of Corporate Affairs) and Mr.Ajit Thadani (Retailware Softech Pvt. Ltd.) Special presentation was done by different cells like the Training Placement Cell and students are informed about arrangements like Faculty Advisors etc. Information about various scholarships and schemes like Earn Learn is disseminated through the prospectus, personal counselling etc. The Academic Calendar is explained at the time of the induction program and academic support available to students in the form of remedial classes and other such measures is informed to the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Institute is proud of having the Alumni Association at Institute of Business Management and Rural Development, Ahmednagar. It was founded in 2009 on the initiative of a group of former students, with the object of organizing an annual reunion. To give a rock solid foundation to our activities, we have formally registered the Alumni Association under Charity Commissioner of Maharashtra, Ahmednagar Dept., Ahmednagar under Registration No: MAH/356/2009 on 9th July 2009 as a legal trust. Our Alumni Association is having Base of 2923 Alumni among that No. of registered alumni are 1455. At our leadership, we have Dr. Arun Ingle Director, IBMRD Dr. S.P. Singh Chairman of IBMRD Alumni Association Dr. Prof. Vishwas Pendse Secretary Dr. Megha Jain Member Dr. Vitthal Gadekar Member The IBMRD Alumni Association is an instrument that connects every individual who has been nurtured by this great institution. IBMRD has produced leaders, entrepreneurs, social entrepreneurs, artists, writers and what not. The Alumni Association brings all these outstanding people together on a single dais.

5.4.2 – No. of enrolled Alumni:

1350

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Annual Alumni meetings held for regular interactions and feedback from the Alumni

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization management The Institute supports a trend of decentralized governance system with proper well defined interrelationships. The management of the institute has main two basic committees, governing body (GB), Local Management Committee (LMC), chairman, director and HOD. Regular meetings of these committees are held for the effective and smooth functioning of the institute. There are three levels of administrative structure under which all the activities of the institute are carried out. Society level The management of the institute is directed by Governing Body, whose members, are appointed in accordance with the guidelines provided by the Director of Technical Education, Savitribai Phule Pune University and AICTE. Institute level All the main decisions related to the institute are taken by the Director in consultations with the Head of departments. Director is the academic and administrative head of the Institute and the Member of the Governing Body. Department level The Department Heads are responsible for to look daytoday administration of the department and report to the Director. In addition, any institute staff members and students can give suggestions and idea for improvement. Suggestion box is kept in the institute for suggestions from students. Management and Trustees are approachable and accept all suggestions. Participative management The institute always promotes the culture of participative management by involving staff and students in various activities. All decisions of the institution are governed by management. The students and faculties are allowed expressing themselves for any suggestions to improve the excellence in any aspect of the Institute.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>One of the strategies for quality improvement in teaching and learning is to make the learning more studentcentric. The IQAC frequently collects and analyses the feedback of students on the quality of teachinglearning and provides suggestions for improvement. To make teaching and learning effective, the following techniques are executed: 1. Case studies to give the real time exposure Business plan exercises to give exposure on the future perspective and creative thinking, idea generation and financial planning, Entrepreneurship events to give exposure on innovative ideas and to develop startup culture Strategy games to develop the students to react and counteract to the peer group strategies and presentations by the students to make them involve and to develop their presentation skills.</p>
Examination and Evaluation	<ul style="list-style-type: none"> Some of the bestpractices adopted by the institution in examination and evaluation during this year are

mentioned below: • Examination committee conducts meeting twice in the year prior to University Examination in order to ensure smooth conduction of examination. • The quality of question papers is moderated by Controller of Examination, he receives 3 sets for each subject in the prescribed format and randomly he will select the paper. • Committee also takes in to account to reduce malpractices and framed certain rules keeping in the view of regulation laid down by SPPU. So far as committee has worked quite nicely to bring down malpractices and conduct examination very systematically.

Research and Development

College Encourages faculties to do research. Seven members are awarded PhD and three members are pursuing their Ph.D. from various universities. The Management supports the professional development of the faculty and encourages them to undertake research work by motivating them to attend seminars, workshops, refresher courses and international National Conferences by giving them necessary leave and financial assistance. PhD Research Centre affiliated to SPPU was started from AY 201617, and we expect a paradigm shift in the research activities at IBMRD. Other initiatives to improve the quality of research and development in the college are as follows: • Informing faculty members about various grants to be applied, like research grants from SP Pune University, UGC major and minor grants, all faculty members asked to apply for these grants • Faculty members have to publish at least 02 papers in UGC approved journals. The institute will be sponsoring the publications in reputed journals

Library, ICT and Physical Infrastructure / Instrumentation

• Library resources are updated every year through the budgetary recommendations of the Library committee. • The Library housekeeping operations are automated through diji Soft Lib. • Library is well stocked with current titles, journals, e journals, current affairs magazines and newspapers, learning software, videos, internet facility, reading facilities, JGATE and EBSCO ejournal is installed in library. • The library maintains separate reference/periodical section

with back volumes and current journals/dissertations/project reports for ready reference. • The library is completely automated with barcoding of all books and reference materials. • The library is open beyond working hours to provide enhanced access to students and faculty. • Access to openaccess literature through JGATE.

Human Resource Management

The success of any organization is dependent on the quality of the Human Resources. College management has given priority to identify persons with exceptional qualities and giving them opportunities to maximize their performance to meet the strategic objectives. The IBMRD has their separate HR management Division that typically looks after the recruitment, training, development, performance appraisal and rewarding. The following are the HRM policies and practices at the institution: ? Transparent recruitment and selection policies. ? Faculty recruitment process emphasizes research aptitude and research qualifications. ? Industry best pay packages for staff and substantial annual increments. ? Training and development programs for staff and students through workshops, FDPs, seminars, and skills development sessions. ? Research related incentives for paper publications, book publications, and participation in national and international seminars, conferences, etc.

Industry Interaction / Collaboration

The college facilitates the experts from industry to interact with students by arranging guest lecturers to enrich them with the latest updates and its technicalities. • Organizing Industry expert lectures through Industry Academia Interface committee. • Industrial visits and corporate visits are undertaken for students • Developing software for industry • Mock Interviews and preplacement interaction with the industry professionals. • Industrial visit and training after sixth semester during summer vacation. • Sponsorship of technical projects for research and development. • Consultancy services from the industry professionals.

Admission of Students

1] The admissions of the students are followed as per rules and regulation

based on the SPPU norms. MBA MCA students admitted through Central Admission Process after qualifying the Maharashtra State CET . 2] The institute has its Admission Committee which works under the guidance of IQAC and forms for the Frame work of admission process. It frames committee for the admission in the month of Jan every year which educates and counseling prospective candidates of MBA MCA courses through admission process. The committee involves the Director, H.O.D, and Teachers. 3] This Committee decides about admission strategy, help centers, fees structure, Merits of student for admission, etc .The Institute operates help centre at ARC (Application Receipt Centre) at Govt. Polytechnic College Ahmednagar where two faculties are deputed to guide students regarding the flow of admission process. 4] Also, Committees from each department are framed to councils the students regarding their programs or courses at college.

Curriculum Development

The college adheres to the guidelines laid down by the State Government in general and the University in particular. • Senior faculty have been involved in the university meetings for the purpose of revision of syllabi / curriculum for MBA, and MCA Programmes. • Curriculum development is undertaken by University however the Institution also takes initiatives to incorporate value added programs to enhance the skill set on the part of the student. • Curriculum quality improvement is measured through strict adherence to lesson plans, Seminars and Workshops on critical topics and themes. • The academic calendar is prepared at the beginning of the academic session by course conveners which captures the important dates like start and end of the session, internal examination, we follow the calendar for teaching and learning activities. Every faculty member given choice for subject, the meetings were organized before start of academic activities. • Time table, work load allotment of additional assignment has been done by Course Conveners as per advice from Hon Director.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

Finance and Accounts	All the activities related to finance and accounts are already computerized, we use Tally ERP version 9.0 software
Planning and Development	Extensive use of computers for planning and development activities like renovations, curriculum delivery, academic calendar etc
Administration	We have bio metric system for attendance, of staff members, we use e mail for communications and we have CCTV for safety and security
Student Admission and Support	The admission procedure is completely computerized, the Directorate of technical education of Govt of Maharashtra look after admission of MBA and MCA . We have PCs with broadband internet facilities for students admission procedure right from registration to confirmation of admissions
Examination	Examinations is also computerized by the SP Pune University, we use MS excel for storing data about students performance in exams, question paper delivery is done by SP Pune University through dedicated server of SPPU, we have access to the server. All the activities are computerized like appointment of examiners and filling of internal marks of the students

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Prof AU Khandare	Paper Publication in WIJBAS	NA	3000
2016	Prof ER Talawar	Paper Presentation in Conference	NA	3000
2016	Prof PB Suryawanshi	Paper Publication in WIJBAS	NA	1500
2016	Prof SB Nirmal	Paper presentations TADA	NA	640
2017	Prof PB Suryawanshi	Workshop of Innovation at COE	NA	600

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Yoga for health	Yoga for health	21/06/2017	21/06/2017	20	15
2017	Use of IT in teaching	Use of excel	24/01/2017	25/01/2017	20	10
2017	Reading Motivation Day	Wachan Prerana din	14/10/2017	15/10/2017	20	15
2017	Speech in Marathi	Marathi gaurvan din	27/02/2017	27/02/2017	20	10

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP at PUNE	1	07/09/2016	07/09/2016	01
FDP at COE Ahmednagar	1	04/10/2016	04/10/2016	01

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	3	13	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, Gratuity, Insurance, Maternity leave, Study leave, concession in fees etc	PF, Gratuity, Insurance, Maternity leave, concession in fees	Various scholarship schemes of the Government, Insurance coverage

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. The institution has adequate mechanism for auditing by both internal and external auditors. The parent body of the institute publishes the audited financial account through an annual report which is in public domain. The

internal audit of the institutional finances is conducted by the accounts department headed by the accounts manager, a qualified Chartered Accountant. External audit is performed by a separate and registered auditing firm. Last audit was done in financial year 201617

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC SPPU	Yes	IQAC
Administrative	Yes	LIC SPPU	Yes	DVVPFA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teachers Meet is organized for proper and face to face interaction with parents, this helps us in two way feedback and overall development

6.5.3 – Development programmes for support staff (at least three)

Training on MS office Training on soft skills Training on accounts practices and tally
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Started working on procurement of ERP Academic audit for quality improvement Mock interviews organized by T and P

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	English Comm unication workshop for students	12/08/2016	16/08/2016	17/08/2016	40
2017	Soft skill workshop for staff	30/01/2017	18/12/2017	19/12/2017	15

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender equity PROGRAM	17/09/2016	17/09/2016	30	16
Gender equity PROGRAM	01/03/2017	01/03/2017	30	19

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

IBMRD is committed towards the promotion and practice of the ideals of social and natural justice, green practices, sustainable practices, low carbon practices, low energy consumption, human dignity and rights of all human beings. Therefore, it realizes the significance and the need for having a Gender Amity and Anti Sexual Harassment Policy and establishment of the Committee for Gender Amity (GAC), whose foremost role and responsibility is to create an atmosphere free from any form of sexual discrimination and sexual harassment, prevention, prohibition and social security, counseling etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Braille Software/facilities	Yes	0
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	3	3	13/08/2016	1	Nationalism above Religion	Discrimination based on religion	50
2017	3	3	14/08/2017	1	Love for the Nation called India	Patriotism and Indian Freedom struggle	55

2016	1	1	26/11/2016	1	Samvidhan deen	Importance of Indian Constitution	55
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus for Admission	01/07/2016	The Institute is a community of cultured intellectuals. It is expected that, the freedom should be with sense of responsibility. Being aware of the rights should go together with consciousness towards duties. All pleasures are to be enjoyed with sense of morality. All arguments should take place maintaining the dignity. The character of the Institution is built with the discipline and harmony in the functioning. Certain policies are to be formed and communicated to all the elements to strike the balance between the freedom and responsibilities, rights and duties, in pursuit of knowledge, respecting all the individuals. DVVPF's IBMRD has got a code of conduct for the staff as well as students. Along with the general code of conduct prescribed by the Statutory Regulatory Authorities, the Institute has certain mandatory requirements.
Handbook of Code of Conduct	01/08/2016	Our core values are: 1. Integrity: All the activities should be conducted in an ethical manner. Research and teaching shall be carried out in an environment of academic freedom and honesty. 2. Accountability: The roles

and responsibilities are assigned and people are held accountable for their deeds. We feel our liability towards the society and our actions add values to the Institute. 3. Responsibility: Everybody in the Institute is expected to discharge his/her duties with due responsibility. 4. Transparency: The general records of maximum aspects of the functioning are maintained online to encourage transparency. 5. Respect of Individual: While carrying out the interactions at all levels, the dignity and respect of an individual is observed. 6. Faculty Empowerment: Institute promotes and encourages faculty in their individual academic development and provides scope for enhancement in their participation in general governance. 7. Service to Nation: Institute is committed to developing the skilled manpower to serve the Nation. 8. Environmental stewardship: Committed in practicing green technologies for sustainable development of the Nation.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Anthem Singing	23/08/2016	23/08/2016	80
Swach Bharat Pandharwada	01/11/2016	15/11/2016	30
Swach Bharat abhiyan	07/09/2016	07/09/2016	30
Tree Plantations	01/07/2016	02/07/2016	45
National Education day celebration	22/11/2016	22/11/2016	48

Marathi Bhasha Gaurav Din	27/02/2017	27/02/2017	56
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Created Office Green Team for guiding and motivating everyone in the campus
 Tree plantations Use of Digital Documents and go paperless Minimize use of print outs Minimize use of electricity Minimize use of LPG for pantry Stop using plastics Create awareness about benefits of green office

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1)BASE Program cell Basic Ability and skills Enhancement cell is in operation to enhance basic skills and ability of students. It includes Expert lectures in the field of Communication skills, Personality development etc
 2)Entrepreneurship Development Cell To inculcate Entrepreneurial characteristics among students 3)SPANDANMEX - District level Inter collegiate competition organised every year to identify hidden talent among students and to implement management fundamentals which student learn in curriculum.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
<http://www.ibmrd.org/naacquicklink>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institute of Business management and rural development ,along with management education delivery believes in overall development of the students which would be beneficial for all stakeholders . we strongly believes in sustainable development and it reflects in vision ,mission, plans, programs and procedures of the Institute.

Provide the weblink of the institution
<http://www.ibmrd.org/naacquicklink>

8.Future Plans of Actions for Next Academic Year

Under our ED Cell, we will establish the CIII centre of invention, innovation and incubation for overall development of entrepreneurship skills amongst management students. To organize more and more programs on personality development and language skills Special skill development courses will be started for students from rural area, they need training on English language communications, training on soft skills and grooming skills for management graduates. For teaching aids technology will be used, teaching and learning will be dynamic, with use of latest pedagogical tools. Learning shall be enjoyable so that we will change our traditional method of teaching and include innovative, interactive methods. Active learning is a process in which the students are engaged in hands on activities rather than passively receiving knowledge. Students interact with others to construct meaning from new ideas and concepts based on their background knowledge. Emphasis will be given to intensify the interactions between institute and the industry. We will have more MOUs with the industry so that we can increase our placements, we will have experts from the industry as guest speakers. Our target will be maximum placement of our students in reputed companies with best perks. The NBA accreditation is also in our future plan of action.

